

ADDRESS: **City of Lemon Grove**
3232 Main Street
Lemon Grove, CA 91945

PHONE: 6198253800

Enterprise System Catalog:

MAY 3, 2016

VENDOR AND PRODUCT: **Accela, Springbrook Financial System**

SYSTEM PURPOSE: Used at the main finance system, business/animal licensing, code enforcement, building and permitting.

CATEGORIES/TYPES OF DATA: Customer Contact Information, Property Information, City Finances, Accounts Payable Customers/Vendors

DEPT./PRIMARY CUSTODIAN: Finance/IT

FREQUENCY OF COLLECTION: Every day

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **Cityworks Public Asset Management Software, Cityworks**

SYSTEM PURPOSE: Used to track Citywide maintenance.

CATEGORIES/TYPES OF DATA: Locations of maintenance needed

DEPT./PRIMARY CUSTODIAN: Public Works

FREQUENCY OF COLLECTION: Every day

FREQUENCY OF UPDATE: On demand (automated)

VENDOR AND PRODUCT: **Laserfiche, Laserfiche**

SYSTEM PURPOSE: Storing important documents and data

CATEGORIES/TYPES OF DATA: Store Contracts, Important Documents, Public Records Requests and City Council Meeting Documents.

DEPT./PRIMARY CUSTODIAN: IT

FREQUENCY OF COLLECTION: As needed

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **ArcGIS, ArcGIS**

SYSTEM PURPOSE: View Citywide maps

CATEGORIES/TYPES OF DATA: City Plans, City Maps, Sewer Maps

DEPT./PRIMARY CUSTODIAN: Development Services

FREQUENCY OF COLLECTION: On demand (automated)

FREQUENCY OF UPDATE: As needed

VENDOR AND PRODUCT: **Intuit, Quickbooks**

SYSTEM PURPOSE: Accounts Receivable

CATEGORIES/TYPES OF DATA: Cost Recovery Account Data, Invoice Details

DEPT./PRIMARY CUSTODIAN: Finance/IT

FREQUENCY OF COLLECTION: On demand (automated)

FREQUENCY OF UPDATE: On demand (automated)



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